

**SOUTH VALLEY WATER RECLAMATION FACILITY
BOARD MEETING
Wednesday, October 18, 2023
7495 South 1300 West
West Jordan, Utah 84084**

Attendance	Board Chairman	Jerry L. Knight, Sandy Suburban Improvement District (excused)
	Board Member	Jared Syme, Midvalley Improvement District
	Board Member	Joel Thompson, South Valley Sewer District
	Board Member	Glen Kennedy, Midvale City
	Board Member	David Murphy, City of West Jordan
	Attorney for South Valley	Tracy S. Cowdell
	General Manager	Lee Rawlings
	Facility Engineer	Taigon Worthen
	Finance Director	Gary Dunn
	Facility Clerk	Belinda Patterson
	Alternate for Sandy Suburban Improvement District	Darren Andersen

Call to Order Chairman Knight was excused from the meeting. Mr. Anderson attended the meeting as his alternate. The board currently does not have a board vice chairman as he has retired.

Mr. Murphy moved that Mr. Glen Kennedy serve as acting chairman. Mr. Anderson seconded the motion. All were in favor, motion carried.

Mr. Kennedy called the meeting to order at 12:30 p.m. and welcomed those in attendance.

Roll Call Roll call vote was as follows:

Mr. Syme	“here”
Mr. Kennedy	“here”
Mr. Murphy	“here”
Mr. Thompson	“here”
Mr. Andersen	“here”

**Ceremonies/
Presentations/Public
Comments** None

2024 Tentative Budget The finance committee held their annual meeting to discuss the proposed 2024 budget. Mr. Dunn talked about concerns the committee had regarding the refunds they have been receiving each year. To possibly assist in doing away with those refunds, the committee suggested that the facility bill the Operation & Maintenance (O&M) budget at 95% but still budget at 100%. Repair, Maintenance & Assets (RM&A) and the Capital Facilities Program (CFP) would remain the same. Staff is in support of their recommendation. Mr. Dunn said that currently the monthly billing is lumped together. To be helpful, staff will update

the billing to show a breakout of the charges. The board was in favor of leaving the budget at 100% and billing O&M at 95%.

Mr. Rawlings informed the board that health insurance annual deductibles will be increasing for 2024 to match IRS minimums. Effective January 1, 2024 the single deductible will increase from \$1500 to \$1600 (\$100 increase) and the family deductible will increase from \$3000 to \$3200 (\$200 increase). He requested increasing the annual HSA contribution, given to employees, by the new increase amounts. The board approved his request.

Mr. Rawlings informed the board the CPI for September was released showing a 3.7% increase from September of last year. Social Security is planning to give a 3.2% COLA for 2024. He requested the COLA for 2024 be increased from 3.0%, which was the percentage included in the adopted tentative budget, to 3.7% with a 3% merit. The board approved his request.

Mr. Rawlings invited additional questions or comments regarding the proposed budget. The board made a general comment that it is very helpful having the finance committee meet each year to discuss the budget.

Mr. Thompson asked when ET will stop taking biosolids. Mr. Rawlings stated possibly the end of next year. Still do not know for sure.

Mr. Thompson asked what the plans are for the IT department over the next few years in terms of the department director. Currently, Mr. Worthen is overseeing the IT department. Mr. Worthen responded that there are three employees in the department right now. One individual is close to retirement and we anticipate replacing him. We have an instrumentation & control specialist position available which will be an additional employee to the department. Currently, we do not have a candidate for the director position and would like to see how staff develops over the next few years. We will continue to outsource programming and integration services.

Mr. Dunn added, that any budget changes made after the adopted tentative budget will be noted separately line item by line item.

Mr. Cowdell reported that there are some details still being worked through. A meeting has been scheduled for tomorrow.

This agenda item has been tabled.

**Resolution #10-18-
2023(A) Approve
Property Remediation
and Exchange
Agreement
Amendment #2**

Meeting Minutes
October 18, 2023

Resolution #10-18-2023(B) Approve Assigning Property Interest for Recovery of Losses for Bastian Ditch Clean Up of Lark Property to SOJO118

This agenda item has been tabled.

Consent Calendar

Items included on the consent calendar are as follows:

- Ratify Check Register: September, 2023
- Approval of Minutes: September 20, 2023
- Next Board Meeting Date: November 15, 2023 with Public Hearing

Mr. Murphy moved to approve the consent calendar. Mr. Syme seconded the motion. All were in favor, motion carried.

General Manager Report

Mr. Rawlings reported that West Jordan will be performing some water line replacement between 1300 West and Redwood Road. They requested the use of our property along 1300 West as a temporary staging area to stockpile waste material i.e. dirt, road base and pipe. This project should last a couple of months.

Project Updates

Mr. Worthen gave a brief overview on projects around the facility. Work continues on the Day Tank Project and the project is expected to go through the end of the year. Skyline Electric is waiting for delivery of the new VFD's which are expected to deliver within the next month. Hills Construction is on site performing minor work around the facility. Design work for the MCC Replacement Project is set to begin soon.

Closed Meeting

There was no closed meeting.

Other Business

There was no other business discussed.

Adjournment

Mr. Murphy moved to adjourn the meeting. Mr. Syme seconded the motion. All were in favor, motion carried.

Meeting adjourned at 1:02 p.m.

Glen Kennedy, Acting Board
Chairman

Belinda Patterson, Facility Clerk