

**SOUTH VALLEY WATER RECLAMATION FACILITY  
BOARD MEETING  
Wednesday, November 15, 2023  
7495 South 1300 West  
West Jordan, Utah 84084**

<b>Attendance</b>	Board Chairman	Jerry L. Knight, Sandy Suburban Improvement District
	Board Member	Jared Syme, Midvalley Improvement District
	Board Member	Joel Thompson, South Valley Sewer District
	Board Member	Glen Kennedy, Midvale City (excused)
	Board Member	David Murphy, City of West Jordan
	Attorney for South Valley	Tracy S. Cowdell
	General Manager	Lee Rawlings
	Facility Engineer	Taigon Worthen
	Finance Director	Gary Dunn
	Facility Clerk	Belinda Patterson
	Alternate for Midvale City	Keith Ludwig

**Call to Order** Chairman Knight called the meeting to order at 12:30 p.m. and welcomed those in attendance.

**Roll Call** Roll call vote was as follows:

Mr. Syme	“here”
Mr. Ludwig	“here”
Mr. Murphy	“here”
Mr. Thompson	“here”
Chairman Knight	“here”

**Ceremonies/  
Presentations/Public  
Comments** Chairman Knight opened the public hearing at 1:00 p.m. to hear public comment on the SVWRF 2024 proposed budget.

No one from the public appeared.

Chairman Knight closed the public hearing.

**Discussion 2024  
Proposed Budget –  
with Public Hearing at  
1:00 pm**

Mr. Rawlings highlighted minor payroll adjustments to the SVWRF 2024 proposed budget.

He further explained that due to the fact that there are several projects in the works, staff is proposing that at the end of the year the funds in the 790 account be rolled into the 750 account to be available to complete the projects scheduled for 2023. If the money is not used within two years the funds will be put in to a reserve account.

The budget includes an updated three-year RM&A schedule. Staff is working on a 10-year RM&A schedule. Updated summary sheets have been provided to the board.

**Resolution #11-15-2023(A) Adopt 2024 Proposed Budget**

**Mr. Murphy moved that the board approve Resolution 11-15-2023(A) adopting the South Valley Water Reclamation Facility Budget for Calendar Year 2024 as amended and authorize the chairman to sign the resolution. Mr. Ludwig seconded the motion. All were in favor, motion carried.**

An electronic copy of the budget will be sent to the board.

**Resolution #11-15-2023(B) Approve Assigning Property Interest for Recovery of Losses for Bastian Ditch Clean Up of Lark Property to SOJO118**

The developer would like to move forward with pursuing possible litigation concerning the Bastian Ditch cleanout. This resolution states that SVWRF has no interest in pursuing the damages for clean-up of the metals contamination and is willing to transfer our interest, as the current property owners, to SOJO118 who paid the cost for testing and removal of the contaminated solids.

**Mr. Syme moved that the board approve Resolution 11-15-2023(B) Approve Assigning Property Interest for Recovery of Losses from Clean-up of the Bastian Ditch at SVWRF's Lark Property to SOJO118. Mr. Ludwig seconded the motion. All were in favor, motion carried.**

**Resolution #11-15-2023(C) Amendment #2 to the Purchase Exchange Agreement**

This agenda item has been tabled.

**Approve Amended Job Descriptions for IT Support Specialist I and II**

The current IT Support Specialist II will be retiring in January, 2024. This revision removes dated requirements i.e. Microsoft 2018, the references to calibrating equipment, and references to providing services to the entities. Currently, we have an Instrumentation and Control Specialist position available that will be handling all calibrating. Also, the experience for the IT Support Specialist I was revised to make it a true entry level position. The experience for the IT Support Specialist II was reduced from six years to five years.

**Mr. Ludwig moved to approve the proposed revisions to the IT Support Specialist I and II job description. Mr. Murphy seconded the motion. All were in favor, motion carried.**

**Consent Calendar**

Items included on the consent calendar are as follows:

- Ratify Check Register: October, 2023
- Approval of Minutes: October 18, 2023
- Next Board Meeting Date: December 20, 2023 at 10:30 a.m.

**Mr. Murphy moved to approve the consent calendar. Mr. Ludwig seconded the motion. All were in favor, motion carried.**

**General Manager Report**

Mr. Rawlings reported that staff received a letter from the Division of Water Quality which is an administrative settlement agreement for the sanitary sewer overflow that happened back in December, 2021, during the slip lining project. The bypass pump pumping from West Jordan #2, past the slip lining, froze up which resulted in flows making it down to the Jordan River. The penalty will cost SVWRF \$7819.00. The majority of the cost is administrative. The actual fine is \$1500.00 for the overflow. If we agree, we will sign the draft document which will then be public noticed. When all is done, a final version of the letter, with an

invoice, will be mailed. This fine will permanently be on our record.

Insituform was managing the project at the time. The board had some discussion on whether SVWRF or Insituform should pay the penalty. The board gave direction to proceed forward with paying the penalty and Mr. Worthen will notify Insituform.

**Project Updates**

Mr. Worthen gave a brief project update.

Gerber Construction – Day Tank Project. Completed concrete removal and rebar is in place. Will be meeting next week to discuss the first concrete replacement pour. Spackman Enterprises has been working onsite. They have since demobilized until the new fuel tank arrives. Soil sample results are clean, the site is prepped. Currently, we have a temporary above ground tank for fueling emergency generators and all trucks will be fueling off site. United Team Mechanical – HVAC Project mostly completed. Working on some punch list items. Skyline Electric has begun working on the VFD Replacement Project. Delivery of the new VFD’s is scheduled for sometime in December.

**Closed Meeting**

There was no closed meeting.

**Other Business**

No other business was discussed.

**Adjournment**

Chairman Knight adjourned the meeting at 1:05 p.m.

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Jerry Knight, Board Chairman

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Belinda Patterson, Facility Clerk