

**SOUTH VALLEY WATER RECLAMATION FACILITY  
BOARD MEETING  
Wednesday, April 17, 2024  
7495 South 1300 West  
West Jordan, Utah 84084**

|                   |                                   |   |
|-------------------|-----------------------------------|---|
| <b>Attendance</b> | Board Chairman                    | Glen Kennedy, Midvale City                        |
|                   | Board Member                      | Jared Syme, Midvalley Improvement District        |
|                   | Board Member                      | Jerry Knight, Sandy Suburban Improvement District |
|                   | Board Member                      | David Murphy, City of West Jordan (absent)        |
|                   | Board Member                      | Joel Thompson, South Valley Sewer District        |
|                   | Attorney for South Valley         | Tracy S. Cowdell                                  |
|                   | General Manager                   | Lee Rawlings                                      |
|                   | Facility Engineer                 | Taigon Worthen                                    |
|                   | Finance Director                  | Gary Dunn   |
|                   | Facility Clerk                    | Belinda Patterson                                 |
|                   | K&C, Certified Public Accountants | Steve Rowley<br>Nathaniel Corry                   |

**Call to Order** Chairman Kennedy called the meeting to order at 12:30 p.m. and welcomed those in attendance.

**Roll Call** Roll call vote was as follows:

|                  |        |
|------------------|--------|
| Mr. Syme         | “here” |
| Mr. Knight       | “here” |
| Mr. Thompson     | “here” |
| Chairman Kennedy | “here” |

**Ceremonies/  
Presentations/Public  
Comments** Mr. Knight was presented with a retirement gift.

**2023 Financial Audit  
Report** Mr. Steve Rowley, with K&C, Certified Public Accountants, presented the 2023 South Valley Water Reclamation Facility Financial Audit Report.

One finding was noted which had to do with the Utah Money Management Act. The facility reported an incorrect balance for their bank account on the December 31, 2023 Deposit and Investment Report. The sum total of all accounts reported was correct. The Facility did take ownership of this reporting error and even looked back in random past reports to verify that this was a one-time occurrence. On the reports checked, the correct balance was reported.

It was also reported that the financials are materially correct, there were no adjusting entries. Also, no problems with policies and procedures as well as internal controls.

**Mr. Knight moved that the board accept the 2023 South Valley Water Reclamation Facility Financial Audit as presented. Mr. Thompson seconded the motion. All were in favor, motion carried.**

Mr. Dunn will send an electronic version to the board after this meeting.

**CCTV South  
Interceptor for  
Warranty Purposes**

Mr. Worthen stated we are two years in to the warranty period beginning May 11, 2022, from the pipelining lining work. Bowen, Collins & Associates is overseeing the warranty inspection work and has completed inspection of all the manholes.

Staff is requesting a Closed-Circuit Televised Video (CCTV) of the liner and then add any possible deficiencies to the warranty inspection item list.

There were two possible options mentioned. The member entities provide the CCTV services on their portions of the pipe or hire a third party to perform the warranty inspection, which a couple of quotes have already been received. Staff is requesting direction from the board on how to proceed.

**Mr. Syme moved to hire a third-party contractor to conduct CCTV work on the south interceptor pipeline to check for warranty issues associated with the liner installed in 2022. Mr. Knight seconded the motion. All were in favor, motion carried.**

**Task Order 20.1  
Amendment #4 South  
Interceptor Project**

This task order amendment is to Bowen, Collins and Associates to provide additional warranty services in support of the South Sewer Interceptor CIPP Project.

**Mr. Knight moved that the board approve Amendment #4 to Task Order 20-01 to Bowen and Collins to complete warranty inspection of the South Interceptor in the amount of \$16,115. Mr. Syme seconded the motion. All were in favor, motion carried.**

**Consent Calendar**

Items included on the consent calendar are as follows:

- Ratify Check Register: February, 2024 and March, 2024
- Approval of Minutes: February 21, 2024
- Next Board Meeting Date: May 15, 2024 at 12:30 p.m.

**Mr. Thompson moved to approve the consent calendar. Mr. Knight seconded the motion. All were in favor, motion carried.**

**General Manager  
Report**

Mr. Dunn reported that since the audit has now been completed, staff will be able to finalize the budget refunds for 2023 for each entity. Checks will go out first part of May, 2024.

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**Project Updates**

Mr. Worthen reported on the following projects:

- Solids Day Tank Project is complete and in operation. There will be a coating inspection in the spring of 2025.
- VFD Project still underway. VFDs in solids have been installed and operating. RAS 2 is being prepped for clean water testing. Headworks will be building. VFD Project should be completed by August 1, 2025.
- Procurement documents are still in the works for the Motor Control Project. Documents are about 60% completed.

**Closed Meeting**

There was no closed meeting.

**Other Business**

Mr. Cowdell announced that he will be serving as the new general manager and general counsel for Sandy Suburban Improvement District upon Mr. Knights retirement in May.

In finding a new board attorney, Mr. Cowdell recommended retaining an attorney on a temporary basis to try them out. He will give Mr. Rawlings a couple of recommendations. He also asked the board to share any recommendations they might have.

Mr. Rawlings reported that he will be on vacation the first couple of weeks in May. It was suggested to cancel the board meeting but if there is a need for a meeting, Mr. Worthen will take his place.

**Adjournment**

Chairman Kennedy adjourned the meeting at 1:19 p.m.

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Glen Kennedy, Board Chairman

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Belinda Patterson, Facility Clerk